

Parent Involvement Policy, School Compact, & Student Handbook Acknowledgment Form

It is our goal at China Spring ISD to give parents various opportunities to become involved in their child's education. Involvement opportunities throughout the year include, but are not limited to, the following:

- Volunteers, Tutors, and Mentors
- Campus Based Advisory Council
- District Based Advisory Council
- Parent/ Teacher Conference Day
- Evening Parent Meetings
- Parent Training Sessions
- Parent Organizations
- Student Activity Booster Clubs

It is important that parents and schools work together as partners to create a positive learning environment for students. This partnership will take a commitment on the part of the principal, teacher, parent, and student. In order to help facilitate this partnership, China Spring ISD will continue to use a School Compact for the 2010-2011 school year. The compact is an agreement (or a contract) between school and home that outlines the responsibilities of the principal, teacher, parent, and student that are required in order to create a successful learning environment.

A copy of the School Compact is on the back of this memo. **Parents and students should read over the responsibilities and sign in the appropriate location.** The signed School Compact will be kept at the campus level until the end of the 2010-2011 school year. If parents have any questions, they can contact their child's campus principal or classroom teacher.

In addition, parents and students should understand the contents of the Student Handbook and the Student Code of Conduct (last set of white pages within the Student Handbook). These documents contain information that parents and students may need during the school year. Students will be held accountable for their behavior and will be subjected to the disciplinary consequences outlined in these two documents. Parents should sign below acknowledging the receipt of the Student Handbook and Student Code of Conduct.

I acknowledge the receipt of the Student Handbook and the Student Code of Conduct:

Printed Name of Student

Parent Signature

Date

China Spring Intermediate School Compact

Student Agreement:

As a student I will be responsible for:

1. Coming to class each day on time and being prepared to work;
2. Respecting the right of others to learn without distraction and disruption;
3. Showing respect for everyone in the school and for school property;
4. Completing all assignments to the best of my ability;
5. Spending time at home on daily studying or reading;
6. Conforming to the Student Code of Conduct.

Student Signature _____ Date _____

Parent Agreement:

As a parent, I want my child to succeed. Therefore, I will be responsible for:

1. Seeing that my child attends school regularly and on time;
2. Providing a home environment that encourages my child to learn;
3. Helping my child in any way possible to meet his/her responsibilities;
4. Staying aware of my child's progress;
5. Supporting the school discipline plan.

Parent Signature _____ Date _____

Teacher Agreement:

It is important that students achieve. Therefore, I will be responsible for:

1. Helping each child grow to his/her fullest potential;
2. Providing an environment conducive to learning;
3. Supplying clear evaluations of student progress to both students and parents;
4. Providing instruction that will motivate and encourage my students;
5. Establishing and maintaining high academic standards for all students.

Teacher Signature _____ Date _____

Principal Agreement:

It is important for our school to be successful. Therefore, I will be responsible for:

1. Supporting high academic standards;
2. Providing an environment that allows for positive communication between the teacher, student, and parent;
3. Providing a safe environment for all students that is conducive to learning.

Principal Signature *Brent Merritt*

Date: August 23, 2010

**NOTICE TO PARENTS: DIRECTORY INFORMATION,
EXCEPTIONS FOR SCHOOL-SPONSORED PURPOSES and NO
CHILD LEFT BEHIND COMPLIANCE**

Certain information about District students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. If you do not want China Spring ISD to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing within ten school days of your child's first day of instruction for this school year. China Spring ISD has designated the following information as directory information: **name, address, telephone number, birthday, photograph, grade level/enrollment status, honors and awards, attendance, e-mail address, most previous school attended.**

EXCEPTIONS

For limited school-sponsored purposes (student recognition activities, yearbook or student newspaper, printed programs for extracurricular activities, news releases to local media), the District has my permission to release the information listed below under **Exceptions for School-Sponsored Purposes**

Except as noted below (under EXCEPTIONS), I direct the District **not to release** to any third party the following information without my prior written consent.

Directory Information	Exceptions for School-Sponsored Purposes
1. Name	1. Name
2. Address	2. Photograph
3. Telephone listing	3. Participation in officially recognized activities and sports
4. Date of birth	4. Weight and height of members of athletic teams
5. Photograph	5. Grade level
6. Grade level	6. Enrollment status
7. Enrollment status	7. Honors and awards received in school
8. Honors and awards received in school	
9. Most recent previous school attended	
10. E-mail address	

To be in compliance with the No Child Left Behind Act of 2001, the District will release the name, address, and telephone listing of your child to military recruiters and institutions of higher education, upon request unless specifically directed by you not to release this information.

**NOTICE TO PARENTS: DIRECTORY INFORMATION,
EXCEPTIONS FOR SCHOOL-SPONSORED PURPOSES and NO
CHILD LEFT BEHIND COMPLIANCE**

SIGNATURE PAGE

_____ No, the district may not release any information on my child.

OR

_____ YES, the district may release all information on my child.
(Directory information, school-sponsored purposes, military
recruiters and institutions of higher education.)

OR

_____ YES, the district may **ONLY** release information for school-
sponsored purposes. (Information for the Student Directory
will not be released.)

OR

_____ Yes, the district may **ONLY** release information to military
recruiters and institutions of higher education

Print name of student: _____

Signature of student: _____

Signature of parent: _____

Date: _____

CHINA SPRING HIGH SCHOOL ALMA MATER

This our song of lasting tribute,
Through the years will ring.
Hail to thee, our Alma Mater,
Hail to China Spring.
Alma Mater, Alma Mater,
May we long be true.
Ever keep our fighting spirit,
We give our best to you!

China Spring ISD Mission Statement

The mission of the China Spring Independent School District is to provide a quality education to each of the students in the district. The district recognizes the need for a well-rounded, disciplined, educational environment including academic, extra-curricular, and social experiences in order that students may become effective, participating members of society.

The district is committed to the belief that all children can learn and must be provided the opportunity to master the basic skills, develop thinking and problem-solving skills, and realize individual potential.

As education is a lifelong process, the district seeks to orient its educational opportunities toward preparing students to meet the complex situations that they will face as adults, both as individuals and as citizens in a democracy.

To the students of China Spring ISD:

This document has been prepared with the hope that it will aid not only in expediting routine matters of the school, but also in assisting present and future students. This is not intended merely to be a manual of rules and regulations, but to point the way to the numerous opportunities offered in the China Spring Schools. **Please read this handbook carefully as there have been revisions since the last printing.**

China Spring Schools are noted for friendly spirit, good sportsmanship, high academic standards, and high quality in all areas. The faculty and administrative staff are here to help you in every way possible.

To the Parents of China Spring ISD:

This handbook has been prepared to serve as a convenient reference of information concerning your child's school. Please read its contents carefully to become familiar with the information. It will be necessary to pass this information on to your child from time to time. **Please read this handbook carefully as there have been revisions since the last printing.**

Our most important concern is your child who is the focal point of the total school program. We hope that this handbook will aid in the continued close working relationship between the school and home. If you have other questions that are not addressed in this publication, please call the school office where your child attends.

**CHINA SPRING INDEPENDENT SCHOOL DISTRICT ADMINISTRATION
2010-2011**

Dr. Jason McCullough
Superintendent

Mr. Marc Faulkner
Assistant Superintendent

Mrs. Barbara Bowden
Director of Instruction/Curriculum

Mr. Mike Compton
High School Principal

Mr. Bill Bratcher
Middle School Principal

Mr. Brent Merritt
Intermediate School Principal

Mrs. Judy Weeden
Elementary School Principal

Mr. Mark Bell
Athletic Director

Ms. Linda Mitchell
Business Manager

BOARD OF TRUSTEES

Mr. John Palmer, President

Mr. Rick Hines, Vice President

Mr. Jeff Garrett, Secretary

Mrs. Angela Bryant

Mr. Boyd Kent

Mr. Greg Bradburn

Mr. Brennon Arnold

Board of Trustee Information

Texas law grants the Board of Trustees the power to govern and oversee the management of the district's schools. The board is the policy-making body within the district and has overall responsibility for the curriculum, school taxes, annual budget, employment of the superintendent and other professional staff, facilities, and expansions. The board has complete and final control over school matters within limits established by state and federal law and regulations.

The Board of Trustees is elected by the citizens of the district to represent the community's commitment to a strong educational program for the district's children. Trustees are elected by place and serve three-year terms. Trustees serve without compensation, must be registered voters, and must reside in the district.

Trustees usually meet at 6:30 p.m. on the third Monday of each month at the district's administration building (6301 Sylvia Street). In the event a large attendance is anticipated, the board may meet in the China Spring High School cafetorium. Special meetings may be called when necessary. A written notice of regular and special meetings will be posted at the administration office at least 72 hours prior to the scheduled meeting time. The written notice will show the date, time, place, and subjects of each meeting. In emergencies, a meeting may be held with a two-hour notice.

All meetings are open to the public. Under the following circumstance, Texas law permits the board to go into a closed sessions. Closed session may occur for such things as discussing prospective gifts or donations, real property acquisition, personnel issues including conferences with employees and employee complaints, security matters, student discipline, or to consult with an attorney regarding pending litigation.

Helpful Contacts

Administration

Superintendent of Schools, Dr. Jason McCullough	836-1115
Assistant Superintendent of Schools, Mr. Marc Faulkner	836-1115
Director of Instruction/Curriculum, Barbara Bowden	836-1115
Business Manager, Linda Mitchell	836-1115
High School Principal, Mike Compton	836-1771
Middle School Principal, Bill Bratcher	836-4611
Intermediate Principal, Brent Merritt	759-1200
Elementary Principal, Judy Weeden	836-4635
Athletic Director, Mark Bell	836-0025

From time to time, employees have questions or concerns. If those questions or concerns cannot be answered by supervisors or at the campus or department level, the employee is encouraged to contact the appropriate department as listed below:

Accounts Payable/Receivables	Missy Eckenrode	836-1115; fax 836-4299
Athletic Department	Sarah Fielding, Secretary	836-0025
Bands Director	Pam Hyatt (HS)	836-1771
Cheer Sponsors	Lacreta Carr, CSHS Varsity	836-4635
	Mandy McLellan, JV	836-1771
Chief of Police	Doug Parker	836-1771
Choir Director (Int, MS, HS)	Susan Thrift	836-4611
Counselors	Jami Bihl (Elem)	836-4635
	Jade George (Elem)	836-4635
	Pat Helona (Int.)	759-1200
	Rebecca Bilz (MS)	836-4611
	Jennifer May (HS)	836-1771
Counselors' Assistant	Jennifer Roberie (HS)	836-1771
Dance Director	Kassidi Stanford	836-1771
Drama Director	Kendra Tatsch	836-1771
Facility Use	Marilyn Banik	836-1115
Food Service Director	Terri Rockett	836-1115
Nurses	Cherrie Stone (Elem)	836-4635
	Debra Blackmon (Int.)	759-1200
	Diane Christian (MS/HS)	836-4611; 836-1771
Payroll	Patti Royal	836-1115; fax 836-4299
Personnel; Newsletters	Marilyn Banik	836-1115; fax 836-0559
Receptionist	Jennifer Adams	836-1115; fax 836-0559
Special Education	Caren Hollis (PPCD-6th)	836-1115; 756-1974
Special Education	Susan Crain (7th-12th)	836-1771; 756-1974
Technology Coordinator	Velton Hayworth	836-1115
	Jesse Garn	836-1115
	Vickie Loftin (Elem)	836-4635
	Pam Abner (MS)	836-4611
	Shriena Ghazzagh (Int.)	759-1200

Helpful Contacts, Continued

Transportation (Bus)	Jim Ditto	836-1115; fax 836-0559
Transportation (car, van, suburban, truck)	Marilyn Banik	836-1115; fax 836-0559
High School	Dedra Davis, Secretary	836-1771; fax 836-1418
High School	Glynis Kersey, Secretary	836-1771
Middle School	Jo Wilson, Secretary	836-4611; fax 836-4777
	Sherry Oliver, Secretary	836-4611
Intermediate	Sara Anglin, Secretary	759-1200; fax 759-1208
	Cynthia McCollum, Secretary	759-1200
Elementary	Alicia Pulcine, Secretary	836-4635; fax 836-4637
	B.J. Gardner, Secretary	836-4635
	Cindy Taggart, Secretary	836-4635
	Julie Williams, Office Asst.	836-4635

Description of the district

China Spring ISD covers 75 square miles and is generally considered to be a suburb of Waco. The district serves approximately 2,150 students and is experiencing continuous growth. CSISD has high academic goals and standards for its students as evidenced by its strong commitment to instructional improvement and staff development. All campuses have received high marks from the Texas Education Agency for outstanding student performance on the TAKS (Texas Assessment of Knowledge and Skills) exams. Please visit the district's website at www.chinaspringisd.net for more information regarding district programs.

Facts and Figures

Assessed taxable values	\$502,403,430
Tax Rate	\$1.43
Operating budget	\$18,974,828.
Certified Teachers	158
Educational Aides/Support Staff	97

Enrollment:(Fall 2009)

Elementary	PPCD – 4th grade	921
Intermediate	5th grade – 6 th grade	364
Middle School	7 th grade – 8 th grade	352
High School	9 th grade – 12 th grade	645

Ethnic Background:

Anglo	82.91%
Hispanic	12.66%
African-American	3.24%
Other	1%

CSISD does not discriminate on the basis of sex, disability, race, color, age, or national origin in its educational programs, activities, or employment as required by Title IX, Section 504 and Title VI.

WELCOME to China Spring Intermediate School for the 2010-2011 school year!

It is our commitment at the Intermediate level in the China Spring Independent School District to support the expectations as set forth in the “Portrait of a China Spring Graduate” ensuring that our students have the opportunity to become a(n):

- Effective communicator,
- Knowledge-based person,
- Competent problem solver,
- Self-directed lifelong learner,
- Responsible citizen,
- Quality work,
- Holistic person.

Please let us know how we can be of help to you throughout the year.

**China Spring Intermediate
254-759-1200
fax 254-759-1208
4001 Flat Rock Road
Waco, Texas 76708**

Mr. Brent Merritt, Principal
bmerritt@chinaspringisd.net

Ms. Marcia Bennett, Assistant Principal
mbennett@chinaspringisd.net

Mrs. Pat Helona, Counselor
phelona@chinaspringisd.net

Mrs. Debbie Blackmon, Nurse
dblackmon@chinaspringisd.net

Mrs. Sara Anglin, Secretary
sanglin@chinaspringisd.net

Mrs. Cindy McCollum, Secretary
cmccollum@chinaspringisd.net

<http://www.chinaspringisd.net>